

BOARD MEETING AGENDA

DATE: Thursday, March 27, 2025 **TIME:** 9:00 a.m. to 2:30 p.m. (Lunch 12-1pm)

College of Occupational Therapists of Ontario
Boardroom
900 - 20 Bay Street
Toronto ON M5J 2N8

Agenda Item		Objective	Attach	Time (approx.)
1.0	Call to Order			
2.0	Public Protection Mandate			
3.0	Territorial Acknowledgement*			
4.0	Declaration of Conflict of Interest			
5.0	Approval of Agenda – March 27, 2025	Decision	✓	
<i>THAT the agenda be approved as presented.</i>				
6.0	Consent Agenda			
	1. Registrar's Written Report of March 27, 2025 2. Draft Board Minutes of January 30, 2025 3. Executive Minutes of January 17, 2025 4. Finance & Audit Minutes of January 16, 2025	Decision	✓	5
<i>THAT the Board adopt the consent agenda items as listed:</i>				
7.0	Registrar's Report			
7.1	Quarterly Performance Report	Decision	✓	10
<i>THAT the Board receive the Q3 FY 2024/2025 Quarterly Performance Report.</i> (Stacey Anderson)				
7.2	Presentation: Quarterly Reports and Key Indicators by Kim Woodland, Director of Programs			30
7.3	Risk Management Report	Decision	✓	10
<i>THAT the Board receive the Risk Management Report.</i> (Lucy Kloosterhuis)				
7.4	2024 College Performance Measurement Framework (CPMF)	Decision	✓	15
<i>THAT the Board approve the College Performance Measurement Framework for submission to the Ministry of Health and posting on the College website.</i> (Stacey Anderson)				

Agenda Item		Objective	Attach	Time (approx.)
7.5	Annual Board Evaluation	Discussion	✓	15
	<i>THAT the Board review the Annual Board Evaluation Summary and approve the action plan.</i> (Lucy Kloosterhuis)			
8.0	Finance			
8.1	Fiscal Year 2024/2025 Q3 Financial Summary Report	Decision	✓	10
	<i>THAT the Board receive the Q3 FY 2024/2025 Financial Report, as presented.</i> (Allan Freedman)			
8.2	Investment Portfolio	Decision	✓	5
	<i>THAT the Board receive the investment report.</i> (Allan Freedman)			
9.0	Governance			
9.1	Committee Appointments	Decision	✓	5
	<i>THAT the Board appoint Adam Broad to the Practise Subcommittee, and Katherine LeMay and Diane Brownlee to the Quality Assurance Subcommittee, each for a three-year period, commencing March 28, 2025.</i> (Stacey Anderson)			
9.2	Election Update – District 1 (Central)	Decision	✓	2
	<i>THAT the Board receive the election report for district 1.</i> (Lucy Kloosterhuis)			
10.0	Presentation: Investigations Overview: A Tale of Two Processes by Cara Moroney, Manager, Investigations & Resolutions			30
11.0	Move In Camera	Decision		15
	<i>THAT the Board move in camera to discuss a confidential human resources matter.</i>			
12.0	Environmental Scan			
13.0	Other Business			
	13.1 Board Meeting Evaluation for March 27, 2025	to complete	<i>Link to follow</i>	
14.0	Next Meetings			
	Board Meeting: June 19, 2025, 9:00 a.m. – 3:30 p.m., COTO Boardroom			
15.0	Adjournment			

*** Territorial Acknowledgement**

The College of Occupational Therapists of Ontario (COTO) respectfully acknowledges that the organization's staff, provincial registrants, and Board of Directors live, work and play across the ancestral lands of many Indigenous peoples.

COTO's work takes place on traditional Indigenous territories across the province we now call Ontario. COTO's office, located in what is now known as Toronto, is situated on the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples. It is now home to many diverse First Nations, Inuit and Métis peoples. Toronto is covered by Treaty 13, which was signed with the Mississaugas of the Credit, and the Williams Treaties signed with multiple Mississaugas and Chippewa bands.

We honour and acknowledge the First Nations, Inuit and Métis, as the original stewards of the land. We remind ourselves of our responsibility to be accountable for our actions towards connecting with and creating more equitable, inclusive and respectful relationships with everyone who lives here. We are humbled as we reflect upon, and appreciate, the land on which we continue to gather and meet.