

BOARD MEETING AGENDA

DATE: Thursday, January 25, 2024 **TIME:** 11:00 a.m. to 3:30 p.m.

College of Occupational Therapists of Ontario
Boardroom
20 Bay Street, #900
Toronto ON M5J 2N8

9:00 a.m. – 11:00 a.m.: Education Session for the Board of Directors on Unconscious Bias

Agenda Item		Objective	Attach	Time (approx.)
1.0	Welcome and Call to Order			
2.0	Public Protection Mandate			
3.0	Land Acknowledgement*			
4.0	Declaration of Conflict of Interest			
5.0	Approval of Agenda – January 25, 2024	Decision	✓	
	<i>THAT the agenda be approved as presented.</i>			
6.0	Consent Agenda			
	1. Registrar's Written Report of January 25, 2024 2. Draft Board Minutes of October 26, 2023 3. Executive Minutes of October 11, 2023 4. Governance Minutes of November 10, 2023 5. Governance Minutes of August 31, 2023 6. Finance & Audit Minutes of September 26, 2023	Decision	✓	15
	<i>THAT the Board adopt the consent agenda items as follows: (read list)</i>			
7.0	Registrar's Report			
	7.1 Presentation: Q2 FY2023-2024 Operational Projects Status Report , by Elinor Larney, Registrar & CEO	Information		10
	7.2 Q2 FY2023-2024 Quarterly Performance Report	Decision	✓	10
	<i>THAT the Board receive the Quarterly Performance Report for Q2 FY2023-2024. (Vincent)</i>			
	7.3 Risk Management Report	Decision	✓	10
	<i>THAT the Board receive the Risk Management Report. (Heather)</i>			
	7.4 Presentation: Canadian Institute for Health Information (CIHI) – Data from 2022 on occupational therapists in Ontario and Canada by Kimberly Woodland, Program Director (20 min)			

Agenda Item		Objective	Attach	Time (approx.)
8.0	Finance			
	8.1 Q2 FY2023-2024 Financial Report	Decision	✓	10
	<i>THAT the Board receive the Q2 FY2023/2024 Financial Report, as presented.</i>			
Lunch Break 12:00 -1:00 p.m.				
9.0	Governance			
	9.1 Third Party Governance Assessment Report by Deanna Williams (1pm)	Decision	✓	45
	<i>THAT the Board receive the report prepared by the third-party consultant.</i>			
	9.2 Appointments to Practice Subcommittee	Decision	✓	5
	<i>THAT the Board appoint Lori Desjardine and Anuradha Banavalikar as professional committee appointees to the Practice Subcommittee, each for a three-year term, commencing January 26, 2024.</i>			
	9.3 Reappointment to Quality Assurance Subcommittee	Decision	✓	5
	<i>THAT the Board reappoint Candice Silver as a professional committee appointee to the Quality Assurance Subcommittee for a three-year term, commencing April 1, 2024.</i>			
	9.4 Nominations Committee Update Verbal update by Stamatis Kefalianos, Director, Regulatory Affairs	Information		5
	9.5 Committee Chair Interest Survey	Information		5
10.0	New Business			
	10.1 Draft 2024-2027 Strategic Plan, Strategic Priorities and Updated Values by Carolyn Everson, facilitator	Decision	✓	30
	<i>THAT the Strategic Priorities and the updated Values be approved by the Board.</i>			
	10.2 Registration Fee Bylaw Changes	Decision	✓	15
	<i>THAT the Board approve the proposed amendments to Part 18 of the College bylaws related to fees.</i>			
	10.3 Policy Review – Allowable Expenses & Honoraria	Decision	✓	10
	<i>THAT the Board approve the amendments to the Allowable Expenses Policy.</i>			
	10.4 Advisory Committees – Terms of Reference	Decision	✓	15
	<i>THAT the Board approve the Terms of Reference for the Equity Perspectives and Indigenous Insights Advisory Committees</i>			

Agenda Item		Objective	Attach	Time (approx.)
10.5	Governance Policies	Decision	✓	15
	<i>THAT the Board approve the following new and current policies: Board Governance Role, Role of Individual Board Directors and Committee Appointees, Social Media, Consent Agenda, Equity Impact Assessment, Virtual Meeting, In Camera Sessions, Code of Conduct, Confidentiality and Disclosure of College Information, and Conflict of Interest</i>			
11.0	Environmental Scan			
12.0	Other Business			
	12.1 Board Meeting Evaluation for January 25, 2024	To Complete	<i>Link to follow</i>	
	12.2 Annual Board Evaluation for 2023-2024	To Complete	<i>Link to follow</i>	
	12.3 Annual Board Member Self-Evaluation for 2023-2024	To Complete	<i>Link to follow</i>	
13.0	Next Meetings			
	<ul style="list-style-type: none"> ▪ Board Meeting and Officer Elections: April 4, 2024, 9:00 a.m. – 4:00 p.m., at the College ▪ Board Meeting: June 20, 2024, 9:00 a.m. – 3:30 p.m., at the College 			
14.0	Adjournment			

* **Land Acknowledgement**

We recognize that we work and live on traditional lands and territories of Indigenous Peoples. This includes the traditional territories of the Mississauga, the Anishnabeg (ah-nish-naw-bek) the Chippewa, the Haudenosaunee (hoe-duh-nuh-show-nay) and the Wendat peoples. Today, the province of Ontario is home to many diverse First Nations, Inuit and Métis (may-tea) peoples, from the Cree in the Northern reaches to the Delaware in the south. We acknowledge that we are tasked with sharing, respecting, and valuing the land, as a source of life for us all.