

BOARD MEETING AGENDA

DATE: Thursday, April 4, 2024 **TIME:** 9:00 a.m. to 3:30 p.m. *Election of Officers to immediately follow.*

College of Occupational Therapists of Ontario
Boardroom
20 Bay Street, #900
Toronto ON M5J 2N8

Agenda Item		Objective	Attach	Time (approx.)
1.0	Welcome and Call to Order			
2.0	Public Protection Mandate			
3.0	Land Acknowledgement*			
4.0	Declaration of Conflict of Interest			
5.0	Approval of Agenda – April 4, 2024	Decision	✓	
	<i>THAT the agenda be approved as presented.</i>			
6.0	Consent Agenda			
	1. Registrar's Written Report of April 4, 2024 2. Draft Board Minutes of January 25, 2024 3. Draft Board Minutes (Electronic Motion) of March 25, 2024 4. Executive Minutes of January 10, 2024 5. Governance Minutes of January 11, 2024 6. Finance & Audit Minutes of January 11, 2024	Decision	✓	15
	<i>THAT the Board adopt the consent agenda items as listed:</i>			
7.0	Registrar's Report			
	7.1 Presentation: Q3 FY2023-2024 Operational Projects Status Report , by Elinor Larney, Registrar & CEO	Information		10
	7.2 Q3 FY2023-2024 Quarterly Performance Report	Decision	✓	10
	<i>THAT the Board receive the Quarterly Performance Report for Q3 FY2023-2024. (Vincent)</i>			
	7.3 Risk Management Report	Decision	✓	10
	<i>THAT the Board receive the Risk Management Report. (Heather)</i>			
8.0	Finance			
	8.1 Q3 FY2023-2024 Financial Report	Decision	✓	10
	<i>THAT the Board receive the Q3 FY2023-2024 Financial Report, as presented. (Allan)</i>			

Agenda Item		Objective	Attach	Time (approx.)
8.2	Investment Portfolio as at January 31, 2024	Decision	✓	10
<i>THAT the Board receive the investment portfolio report. (Allan)</i>				
9.0 New Business				
9.1	2023 College Performance Measurement Framework	Decision	✓	
<i>THAT the Board ratify its unanimous decision executed by electronic motion on March 25, 2024, to approve the 2023 College Performance Measurement Framework for submission to the Ministry of Health. (Vincent)</i>				
9.2	Third Party Governance Assessment – Action Items	Decision	✓	
<i>THAT the Board approve the proposed Governance Action Plan. (Heather)</i>				
9.3	Governance Policies – New & Revised	Decision	✓	
<i>THAT the Board approve the following new and revised policies: (Vincent)</i> <ul style="list-style-type: none"> • Mission, Vision, and Values • Role of Board Chair • Role of Board Vice-Chair • Role of Committee Chair • Role of College Committees • Rules of Order 				
9.4	Terms of Reference Revisions - All Committees	Decision	✓	
<i>THAT the Board approve the updated terms of reference for all College committees. (Allan)</i>				
9.5	Bylaws Amendments	Decision	✓	
<i>THAT the Board approve the amended bylaws as presented. (Heather)</i>				
10.0 Governance				
10.1	Election Update – District 3	Information	✓	
10.2	Reappointment to Patient Relations Committee	Decision	✓	
<i>THAT the Board reappoint Melissa Aldoroty to the Patient Relations Committee for a second 3-year term commencing on March 31, 2024. (Sabrina)</i>				
10.3	Reappointment to Quality Assurance Committee	Decision	✓	
<i>THAT the Board reappoint Michael Ivany to the Quality Assurance Committee, for a second three-year term, commencing on June 17, 2024. (Elizabeth)</i>				
11.0 Environmental Scan				
Lunch Break 12:00 -1:00 p.m.				
12.0 Farewell (1:00 p.m.)				

	Agenda Item	Objective	Attach	Time (approx.)
13.0	Other Business			
	13.1 Board Meeting Evaluation for April 4, 2024	To Complete	<i>Link to follow</i>	
14.0	Next Meetings			
	Board Meeting: June 20, 2024, 9:00 a.m. – 3:30 p.m., at the College			
15.0	Adjournment			

* **Land Acknowledgement**

We recognize that we work and live on traditional lands and territories of Indigenous Peoples. This includes the traditional territories of the Mississauga, the Anishnabeg (ah-nish-naw-bek) the Chippewa, the Haudenosaunee (hoe-duh-nuh-show-nay) and the Wendat peoples. Today, the province of Ontario is home to many diverse First Nations, Inuit and Métis (may-tea) peoples, from the Cree in the Northern reaches to the Delaware in the south. We acknowledge that we are tasked with sharing, respecting, and valuing the land, as a source of life for us all.