

BOARD MEETING AGENDA

DATE: Thursday, October 26, 2023 **TIME:** 9:00 a.m. to 3:30 p.m.

College of Occupational Therapists of Ontario
Boardroom
20 Bay Street, #900
Toronto ON M5J 2N8

Agenda Item		Objective	Attach	Time (approx.)
1.0	Welcome and Call to Order			
2.0	Public Protection Mandate			
3.0	Land Acknowledgement*			
4.0	Declaration of Conflict of Interest			
5.0	Approval of Agenda			
	5.1 Board Agenda – October 26, 2023	Decision	✓	10
	<i>THAT the agenda be approved as presented.</i>			
6.0	Consent Agenda			
	1. Registrar's Written Report of October 26, 2023 2. Draft Board Minutes of June 22, 2023 3. Executive Minutes of September 6-7, 2023 4. Executive Minutes of June 2 2023 5. Executive Minutes of May 31, 2023 6. Governance Minutes of June 15, 2023 7. Governance Minutes of May 15, 2023 8. Finance & Audit Minutes of May 23, 2023 9. Finance & Audit Minutes of August 23, 2023 10. Nomination Committee Minutes of August 30, 2023 11. Memo: Nominations Committee October 26, 2023	Decision	✓	15
	<i>THAT the Board adopt the consent agenda items as follows:</i>			
7.0	Audited Financial Statements / Annual Report			
	7.1 FY2022-2023 Audited Financial Statements Blair MacKenzie of Hilborn LLP, Auditor (9:15 a.m.)	Decision	✓	30
	<i>THAT the Board approve the Audited Financial Statements for the fiscal year ending May 31, 2023, as presented. (Allan)</i>			
	7.2 Acceptance of 2023 Annual Report	Decision	✓	20
	<i>THAT the Board approve the Annual Report for the 2022-2023 fiscal year for distribution. (Heather)</i>			

	Agenda Item	Objective	Attach	Time (approx.)
8.0	Registrar's Report			
	8.1 Presentation: Q1 FY2023-2024 Operational Projects Status Report by Elinor Larney, Registrar & CEO	Information		10
	8.2 Q1 FY2023-2024 Quarterly Performance Report	Decision	✓	10
	<i>THAT the Board receive the Quarterly Performance Report for Q1 FY2023-2024.</i> (Vincent)			
	8.3 Risk Management Report	Decision	✓	10
	<i>THAT the Board receive the Risk Management Report.</i> (Heather)			
9.0	Finance			
	9.1 Q1 FY2023-2024 Financial Report	Decision	✓	10
	<i>THAT the Board receive the FY23/24 Q1 Financial Report, as presented.</i> (Allan)			
	Lunch Break 12:00 -1:00 p.m.			
10.0	Governance			
	10.1 Strategic Planning Follow up	Decision	✓	
	<i>THAT the Board appoint the following Board Members to the Strategic Planning Working Group: xxx, xxx, xxx, xxx, xxx.</i> (Vincent)			
	10.2 Committee Reappointment - ICRC	Decision	✓	5
	<i>THAT the Board reappoint Roselle Adler to the Inquiries, Complaints and Reports Committee as a Professional Committee Appointee for a second three-year term commencing on November 1, 2023.</i> (Neelam)			
	10.3 Board Evaluation	Information	✓	5
11.0	New Business			
	11.1 Registration Fee Increase & Bylaws	Decision	✓	15
	<i>THAT the Board approve the bylaws, for consultation as required by the Regulated Health Professions Act, to allow the College to raise fees by up to 2% in each of the next five years.</i> (Allan)			
	<i>THAT the Board approve the proposed 2% increase to Registration fees for the upcoming annual renewal 2024/2025.</i> (Allan)			
	11.2 Nomination Committee - Ratification of Executive Committee Decision	Decision	✓	15
	<i>THAT the Board ratify the decision of the Executive Committee to appoint Jennifer Henderson as Chair of the Nominations Committee.</i> (Vincent)			
	11.3 Privacy Legislation and Occupational Therapy Practice	Decision	✓	15
	<i>THAT the Board approve the document: Privacy Legislation and Occupational Therapy Practice, 2023 for distribution.</i> (Heather)			

Agenda Item		Objective	Attach	Time (approx.)
11.4	Board and Committee Competency Profile Data Collection Policy	Decision	✓	15
<i>THAT the Board approve the Board and Committee Competency Profile Data Collection Policy.</i> (Allan)				
12.0	Environmental Scan			
13.0	Other Business			
13.1	Board Meeting Evaluation	To Complete	<i>Link to follow</i>	
14.0	Next Meetings			
	<ul style="list-style-type: none"> ▪ Board Meeting: January 25, 2024, 9:00 a.m. – 3:30 p.m., at the College ▪ Board Meeting: April 4, 2024, 9:00 a.m. – 4:00 p.m., at the College ▪ Board Meeting: June 20, 2024, 9:00 a.m. – 3:30 p.m., at the College 			
15.0	Adjournment			

* **Land Acknowledgement**

We recognize that we work and live on traditional lands and territories of Indigenous Peoples. This includes the traditional territories of the Mississauga, the Anishnabeg (ah-nish-naw-bek) the Chippewa, the Haudenosaunee (hoe-duh-nuh-show-nay) and the Wendat peoples. Today, the province of Ontario is home to many diverse First Nations, Inuit and Métis (may-tea) peoples, from the Cree in the Northern reaches to the Delaware in the south. We acknowledge that we are tasked with sharing, respecting, and valuing the land, as a source of life for us all.