



Provisional Registration Supervision Plan

This supervision plan is a tool to facilitate the supervision process. The listed activities are required by the College. Additional activities may be added as needed, depending on employment setting and role, at the discretion of the supervising occupational therapist (OT).

This plan is the responsibility of the supervising OT and the provisional OT and should be used throughout the supervision period.

A copy of this plan should be maintained for the duration of the placement. If employment is terminated before the provisional OT successfully completes the exam, please submit a copy of the plan to registration@coto.org.

Activity	Responsibility	Strategy	Comments and Changes to Activity or Strategy (initial and date)
Orientation to relevant College resources and Competencies at www.coto.org	supervising OT and provisional OT		
Determine appropriate level of supervision required: <ul style="list-style-type: none">• Assess the provisional OT's knowledge, skill, and judgement and determine the appropriate level, nature and frequency of supervision required• Observe client interactions, reassess level of supervision required, increase, or decrease as needed	supervising OT		



Activity	Responsibility	Strategy	Comments and Changes to Activity or Strategy (initial and date)
Meet weekly (at a minimum) to: <ul style="list-style-type: none">• Discuss assigned cases• Address questions and issues• Review client records (co-signature not required)	supervising OT and provisional OT		
Identify other supervision activities as needed. Please describe.	supervising OT and provisional OT		
Identify formal and informal support mechanisms accessible to provisional OT throughout the supervised period.	supervising OT and provisional OT		

Name of provisional OT

Signature of provisional OT

Date

Name of supervising OT

Signature of supervising OT

Date