

BOARD MEETING AGENDA

DATE: Thursday, June 20, 2024 **TIME:** 9:00 a.m. to 3:30 p.m.

College of Occupational Therapists of Ontario
Boardroom
20 Bay Street, #900
Toronto ON M5J 2N8

Agenda Item		Objective	Attach	Time (approx.)
1.0	Welcome and Call to Order			
2.0	Public Protection Mandate			
3.0	Land Acknowledgement*			
4.0	Declaration of Conflict of Interest			
5.0	Board Orientation (by Staff)	Information		120
	<i>Break and Group Photo</i>			20
6.0	Approval of Agenda – June 20, 2024	Decision	✓	
	<i>THAT the agenda be approved as presented.</i>			
7.0	Consent Agenda			
	1. Registrar’s Written Report of June 20, 2024 2. Draft Board Minutes of April 4, 2024 3. Draft Board Officer Election Minutes of April 4, 2024 4. Executive Minutes of March 13, 2024 5. Governance Minutes of March 21, 2024 6. Finance & Audit Minutes of March 19, 2024	Decision	✓	5
	<i>THAT the Board adopt the consent agenda items as listed:</i>			
8.0	Registrar’s Report			
	8.1 Presentation: <i>2020-2024 Strategic Plan Wrap Up & 2024-2027 Operational Objectives</i> by Elinor Larney, Registrar & CEO	Information		30
	8.2 Q4 FY2023-2024 Quarterly Performance Report	Decision	✓	10
	<i>THAT the Board receive the Quarterly Performance Report for Q4 FY2023-2024.</i>			
	8.3 Risk Management Report	Decision	✓	10
	<i>THAT the Board receive the Risk Management Report.</i>			
	<i>Lunch 12:00 – 1:00 p.m.</i>			

Agenda Item		Objective	Attach	Time (approx.)
9.0	Finance			
	9.1 Financial Policies	Decision	✓	10
	<p>THAT the Board approve the updated financial policies as listed:</p> <ul style="list-style-type: none"> • RL4 – Financial Planning & Budgeting • RL5 – Financial Conditions & Activities • RL6 – Asset Protection • RL7 – Investments • RL8 – External Audit • Establishing and Maintaining Reserve Funds • Honoraria • Education Session Costs • Board Reference Material – Guide to Review of Financial Information 			
	9.2 FY24/25 Annual Operating budget	Decision	✓	10
	THAT the Board approve the FY24/25 Annual Operating Budget, as presented.			
10.0	New Business			
	10.1 Supporting Positive Relationships Policy	Decision	✓	10
	THAT the Board approve the new draft policy, Supporting Positive Relationships.			
	10.2 Role of College Committees Policy	Decision	✓	10
	THAT the Board approve the new draft policy, Role of College Committees. (Lucy)			
	10.3 Terms of Reference Revisions	Decision	✓	10
	THAT the Board approve the updated terms of reference for the Governance and the Finance and Audit committees.			
	10.4 Registrar Evaluation Process	Information		5
11.0	Environmental Scan			
12.0	Other Business			
	12.1 Board Meeting Evaluation for June 20, 2024	To Complete	<i>Link to follow</i>	
13.0	Next Meetings			
	<p>Board Education Session: October 23, 2024, 9:00 a.m. – 4:00 p.m., Radisson Blu Hotel, Toronto Board Meeting: October 24, 2024, 9:00 a.m. – 3:30 p.m., COTO Boardroom Board Meeting: January 30, 2025, 9:00 a.m. – 3:30 p.m., COTO Boardroom Board Meeting: March 27, 2025, 9:00 a.m. – 4:00 p.m., COTO Boardroom Board Meeting: June 19, 2025, 9:00 a.m. – 3:30 p.m., COTO Boardroom</p>			
14.0	Adjournment			

* **Land Acknowledgement**

We recognize that we work and live on traditional lands and territories of Indigenous Peoples. This includes the traditional territories of the Mississauga, the Anishnabeg (ah-nish-naw-bek) the Chippewa, the Haudenosaunee (hoe-duh-nuh-show-nay) and the Wendat peoples. Today, the province of Ontario is home to many diverse First Nations, Inuit and Métis (may-tea) peoples, from the Cree in the Northern reaches to the Delaware in the south. We acknowledge that we are tasked with sharing, respecting, and valuing the land, as a source of life for us all.