



College of Occupational Therapists of Ontario

Regulator of occupational therapists in Ontario

New Canadian Graduate?
Register in



Steps!

Follow these steps to begin your registration.

1

Complete the online application at www.coto.org.

2

Pay the application fee of \$226.

3

Check for an email from the College notifying you to log in and check your progress online. The email should arrive in 1 – 2 business days. The email will include a link to our secure portal where you can upload your documents.

4

Upload the following documents using the secure channel provided by the College.

- **Legal work authorization**
Proof of Canadian citizenship (birth certificate, passport, citizenship card), valid work permit, or permanent resident card
- **Professional liability insurance**
Copy of insurance certificate
- **Results of Vulnerable Sector (VS) check**
The College accepts scanned electronic copies. Review the requirements at www.coto.org

Affidavit

- Confirmation of program completion is sent to the College directly from your university.

Applying for a provisional certificate?

- Upload confirmation of registration for the next available CAOT NOTCE
- Upload Provisional Registration Supervision Agreement

Applying for a general certificate?

- CAOT will send NOTCE results directly to the College.

5

Pay the registration fee. The College will email you the amount once all documents are received.

6

Check for an email from the College confirming your registration. **You are not considered registered until you have received written confirmation of registration from the College and have been assigned a registration number.**

Registered with a provisional certificate?

CAOT will send NOTCE results directly to the College. If you were successful, you will be issued a general certificate of registration with the College and receive an email from the College confirming the certificate has been issued.

7

Contact your university and request your final transcript be sent directly to the College after convocation.



Important Reminder

You may not begin working* as an OT until you are registered with the College and have received written confirmation and a registration number.

*Working as an OT includes participating in orientation or training at the workplace.

Registration questions

If you have questions about the registration process, please contact registration@coto.org.

Practice questions

You can also contact us with your practice questions at 416-214-1177 / 1-800-890-6570 x240 or practice@coto.org.

More information

The College website is your key resource. All standards, bylaws and official documents are available online. Go to www.coto.org for more information!

Follow us

Connect with us to get the latest news and updates!



College of Occupational Therapists of Ontario

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